

# PARENT PAYMENT ARRANGEMENTS

Dear Parent/Carer

Hampton Park Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Hampton Park Secondary College's parent payment arrangements for 2021.

Please find the fee schedule for Year 8-10 Enhance attached. Please complete this form and return to the school by 30/11/2020 so the school can prepare accordingly.

Hampton Park Secondary College makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Hampton Park Secondary College understands that some families may experience financial difficulty and offers a range of support options, including Centrepay, payment plans, State Schools Relief and the Camps, Sports and Excursions Fund (CSEF).

If you are experiencing financial difficulty, please contact our Parent Payment Contact – Casey Reid for a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements.

Casey Reid – Accounts Receivable or Claire Bartlett – Business Manager  
Ph: 03 8795 9400 | Email: [payments@hpsc.vic.edu.au](mailto:payments@hpsc.vic.edu.au)

## Payment Methods

Please find attached a copy of our payment schedule.

## Refunds

The College refund policy can be found on our school website at [www.hpsc.vic.edu.au](http://www.hpsc.vic.edu.au). Please refer to this for more information.

Our College will consider requests for partial or full refund of payments made by parents on a case-by-case basis taking into account the individual circumstances.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Wayne Haworth  
Principal

Luke Delutis  
School Council President

## FEE SCHEDULE – YEAR 8-10 ENHANCE

STUDENT NAME:

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Hampton Park Secondary College also continues to welcome your voluntary contributions for 2021

Please complete this form and return to the school by 30<sup>th</sup> November 2020 so the school can prepare accordingly.

### Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own. Please indicate which items you would like to purchase through the school on the table below:

Essential Student Learning Items	Amount
College Planner	\$15.00
Student ID Card	\$10.00
Digital subscriptions (including but not limited to Essential Assessment, MathSpace, Maths Online, Study Ladder, Education Perfect, Wushka, Sunshine Online, Goosechase)	\$60.00
School Sports Carnival Programs (CSEF applicable)	\$20.00
School Approved Lock	\$15.00
<b>TOTAL</b>	<b>\$120.00</b>

Essential Student Learning Items – Subject Specific	Sem 1	Sem 2	Amount	Essential Student Learning Items – Subject Specific	Sem 1	Sem 2	Amount
Architecture			\$30.00	Jewellery Making			\$40.00
Catering			\$40.00	Let's Cook			\$40.00
Creation Station			\$40.00	Mechatronic Engineering			\$40.00
Drawing & Painting			\$20.00	Nailed It			\$20.00
Embellish Textiles			\$40.00	Outdoor Education			\$175.00
Engineering for Practical Design			\$40.00	Photography			\$30.00
Fashion			\$40.00	Pre VCE Communication Design			\$30.00
Fashion Illustration			\$20.00	Pre VCE Studio Arts			\$30.00
Food Science			\$40.00	Pre VCE Understanding Design			\$40.00
Global Bites			\$40.00	Printing & Stencilling			\$20.00
Graphic Design			\$30.00	Rugby Academy			\$200.00
Grow, Cook, Eat			\$20.00	Sculpting			\$30.00
Instant Restaurant			\$40.00	Street Art			\$30.00
				Understanding Nutrition			\$40.00
<b>TOTAL</b>			<b>\$</b>	<b>TOTAL</b>			<b>\$</b>

For further details regarding subject specific items, please see back page

**Optional Activities**

Hampton Park Secondary College offers a range of optional activities that are additional to the delivery of the standard curriculum. These activities are designed to broaden the school experience for your child. If you would like to purchase an activity for your child, please indicate on the table below.

Optional Activities	Amount
Year 8 Camp- <i>No payment plans. CSEF can be applied only if parents/guardian have Centre link card valid until March ,2021</i>	
Camp Deposit (due by 11/12/2020)	\$100.00
Camp balance (due by 29/1/2021)	\$190.00
Music Program (Please ensure Instrumental Music and Voice Levies form is provided)	\$120.00
<b>TOTAL</b>	\$

**Optional Items**

Hampton Park Secondary College recommends the following optional items that support and celebrate their learning. Laptops are a requirement and can be purchased from HPSC or brought from home as part of our BYOD program. Please check your device meets the specifications provided if you choose to BYOD. If you would like to purchase an item for your child, please indicate on the table below.

Optional Item	Amount
Yearbook	\$30.00
Laptop	\$400.00
<b>TOTAL</b>	\$

**Voluntary Contributions**

Hampton Park Secondary College continues to welcome your voluntary contributions to support our school. You can make a general voluntary contribution that goes towards all of our school’s important priorities for 2021 as well as providing additional activities and services for all students. Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family		Amount
General Contribution towards classroom materials	No	\$20	Other	
General Contribution towards sporting equipment	No	\$20	Other	
College Library Fund - Providing additional learning resources for our students (circle)	No	\$50	Other	
Building Fund - Continuing improvements of facilities and grounds <i>School council has established tax-deductible gift recipient status with the Australian Taxation Office for the Building Fund</i>	Yes	\$50	Other	
<b>TOTAL</b>				\$

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

**Parent Payment Charges**

Essential Student Learning Items	Amount _____
Essential Student Learning Items – Subject Specific	Amount _____
Optional Activities	Amount _____
Optional Items	Amount _____
Voluntary financial contribution	Amount _____
	<b>TOTAL</b> _____

**PAYMENT OPTIONS**

Payment Details											
Parent/Carer Name											
Contact Number											
Full Student Name/s											
<b>Payment can be made via Cash, Credit Card, EFTPOS and BPAY</b>											
<b>Option A – Full Payment by Credit/Debit Card or Cash</b>											
I wish to pay by (please tick chosen payment option)											
Credit/Debit Card				<input type="checkbox"/>		Cash				<input type="checkbox"/>	
<i>Please complete the Credit Card Details section below if you wish to pay by Credit/Debit card</i>											
<b>Option B – Payment Plan (By Credit/Debit Card)</b>											
<i>Please note that Payment Plans are not available for EFTPOS Cards</i>											
Instalment Frequency			Weekly <input type="checkbox"/>			Fortnightly <input type="checkbox"/>			Monthly <input type="checkbox"/>		
Payment Start Date						Preferred Payment Day					
Total Amount to Pay			\$			Deposit Amount			\$		
						Instalment Amount			\$		
<b>Credit Card Details</b>											
Please complete if you have chosen <b>Option A – Credit Card</b> <i>or</i> <b>Option B – Payment Plan</b>											
<b>Credit Card Details</b>											
Type of Card			Mastercard <input type="checkbox"/>			Visa <input type="checkbox"/>			<i>EFTPOS card payments can only be processed in the General Office.</i>		
Cardholders Name											
Card Number											
Expiry Date			/								
CVV Security											
Cardholder Signature											
<b>Option C – BPAY</b>											
<b>If you would like to pay by BPAY, please contact the General Office for your unique BPAY Payment Details</b>											
<b>Option D – Centrepay</b>											
<b>If you would like to pay by Centrepay, please contact the General Office to arrange this option</b>											
<b>I give authority to Hampton Park Secondary College to debit my Credit/Debit Card through Compass Pay</b>											
Parent/Carer Signature						Date					

Essential Student Learning Items – Subject Specific	
Architecture	Materials for technical drawing and model construction including draft paper, balsa wood and model construction kits created by HPSC
Catering	Ingredients for cooking approved recipes
Creation Station	Materials for creating furniture or crafts from wood, metals or plastics
Drawing & Painting	Materials for creating personal art work e.g. canvases, paint, parchment
Embellish Textiles	Materials for creating clothing/textile items, including material, buttons, elastic
Engineering for Practical Design	Materials to construct basic machinery and inventions packaged in kits by HPSC
Fashion	Materials for creating clothing/textile items, including material, buttons, elastic
Fashion Illustration	Materials for creating technical fashion designs including draft paper, material samples
Food Science	Ingredients for cooking approved recipes and conducting molecular experiments
Global Bites	Ingredients for cooking approved recipes
Graphic Design	Materials for technical drawing and prototype development including draft paper, model construction materials and display materials
Grow, Cook, Eat	Plants and seeds to grow to use in recipes, ingredients to cook approved recipes
Instant Restaurant	Ingredients for cooking approved recipes
Jewellery Making	Materials to design and create jewellery e.g. wire, beads, glass, pendants
Let's Cook	Ingredients for cooking approved recipes
Mechatronic Engineering	Materials to construct basic machinery and inventions packaged in kits by HPSC
Nailed It	Ingredients for cooking approved recipes
Outdoor Education	Fee for school-approved camp and completion of first aid/CPR certification
Photography	Materials for developing and printing photographs e.g. developing solution, photo quality paper
Pre VCE Communication Design	Materials for creating and printing technical drawings e.g. draft paper
Pre VCE Studio Arts	Materials for creating paintings, drawings, sculptures or other approved mediums
Pre VCE Understanding Design	Materials for creating design projects using a number of mediums e.g. wood, metal, food, plastics, 3D printing
Printing & Stencilling	Materials for creating 3D, screenprinted or lino stencil designs and artwork
Rugby Academy	HPSC Rugby Academy uniform (top) and first aid/CPR training
Sculpting	Materials for creating sculptures e.g. clay, paints
Street Art	Materials for creating school-based and personal street art designs and creations including murals and 3D pieces
Understanding Nutrition	Ingredients for creating nutrition programs and approved recipes