

# PARENT PAYMENT ARRANGEMENTS

Dear Parent/Carer

Hampton Park Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Hampton Park Secondary College's parent payment arrangements for 2021.

Please find the fee schedule for Year 7 Explore attached. Please complete this form and return to the school by 30/11/2020 so the school can prepare accordingly.

Hampton Park Secondary College makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Hampton Park Secondary College understands that some families may experience financial difficulty and offers a range of support options, including Centrepay, payment plans, State Schools Relief and the Camps, Sports and Excursions Fund (CSEF).

If you are experiencing financial difficulty, please contact our Parent Payment Contact – Casey Reid for a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements.

Casey Reid – Accounts Receivable or Claire Bartlett – Business Manager  
Ph: 03 8795 9400 | Email: [payments@hpsc.vic.edu.au](mailto:payments@hpsc.vic.edu.au)

## Payment Methods

Please find attached a copy of our payment schedule.

## Refunds

The College refund policy can be found on our school website at [www.hpsc.vic.edu.au](http://www.hpsc.vic.edu.au). Please refer to this for more information.

Our College will consider requests for partial or full refund of payments made by parents on a case-by-case basis taking into account the individual circumstances.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Wayne Haworth  
Principal

Luke Delutis  
School Council President

## FEE SCHEDULE – YEAR 7 EXPLORE

STUDENT NAME:

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Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Hampton Park Secondary College also continues to welcome your voluntary contributions for 2021

Please complete this form and return to the school by 30<sup>th</sup> November 2020 so the school can prepare accordingly.

### Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own. Please indicate which items you would like to purchase through the school on the table below:

Essential Student Learning Items	Amount
College Planner	\$15.00
Student ID Card	\$10.00
Digital subscriptions (including but not limited to Essential Assessment, MathSpace, Maths Online, Study Ladder, Education Perfect, Wushka, Sunshine Online, Goosechase)	\$60.00
School Sports Carnival Programs (CSEF applicable)	\$20.00
School Approved Lock	\$15.00
<b>TOTAL</b>	<b>\$120.00</b>

Essential Student Learning Items – Subject Specific	Amount
I'm Itching to Be Stitching - materials, fabrics	\$20.00
Logo Making - paper, badge making kits, paint, textas	\$20.00
Made by Me - wood, electronic kits	\$20.00
Snack Attack - ingredients for approved recipes	\$20.00
<b>TOTAL</b>	<b>\$</b>

### Optional Activities

Hampton Park Secondary College offers a range of optional activities that are additional to the delivery of the standard curriculum. These activities are designed to broaden the school experience for your child. If you would like to purchase an activity for your child, please indicate on the table below.

Optional Activities	Amount
Year 7 Camp- <i>No payment plans. CSEF can be applied only if parents/guardian have Centre link card valid until March ,2021</i>	
Camp Deposit (due by 27/11/2020)	\$50.00
Camp balance (due by 27/3/2021)	\$190.00
Music Program (Please ensure Instrumental Music and Voice Levies form is provided)	\$120.00
<b>TOTAL</b>	<b>\$</b>

**Optional Items**

Hampton Park Secondary College recommends the following optional items that support and celebrate their learning. Laptops are a requirement and can be purchased from HPSC or brought from home as part of our BYOD program. Please check your device meets the specifications provided if you choose to BYOD. If you would like to purchase an item for your child, please indicate on the table below.

Optional Item	Amount
Yearbook	\$30.00
Laptop	\$400.00
<b>TOTAL</b>	\$

**Voluntary Contributions**

Hampton Park Secondary College continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students.

Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family		Amount
General Contribution towards classroom materials	No	\$20	Other	
General Contribution towards sporting equipment	No	\$20	Other	
College Library Fund - Providing additional learning resources for our students (circle)	No	\$50	Other	
Building Fund - Continuing improvements of facilities and grounds	Yes	\$50	Other	
<i>School council has established tax-deductible gift recipient status with the Australian Taxation Office for the Building Fund</i>				
<b>TOTAL</b>				\$

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

**Parent Payment Charges**

Essential Student Learning Items	Amount _____
Essential Student Learning Items – Subject Specific	Amount _____
Optional Activities	Amount _____
Optional Items	Amount _____
Voluntary financial contribution	Amount _____
	<b>TOTAL</b> _____

**PAYMENT OPTIONS**

Payment Details													
Parent/Carer Name													
Contact Number													
Full Student Name/s													
Payment can be made via Cash, Credit Card, EFTPOS and BPAY													
Option A – Full Payment by Credit/Debit Card or Cash													
I wish to pay by (please tick chosen payment option)													
Credit/Debit Card				<input type="checkbox"/>		Cash				<input type="checkbox"/>			
Please complete the Credit Card Details section below if you wish to pay by Credit/Debit card													
Option B – Payment Plan (By Credit/Debit Card)													
Please note that Payment Plans are not available for EFTPOS Cards													
Instalment Frequency		Weekly		<input type="checkbox"/>		Fortnightly		<input type="checkbox"/>		Monthly		<input type="checkbox"/>	
Payment Start Date								Preferred Payment Day					
Total Amount to Pay		\$		Deposit Amount		\$		Instalment Amount		\$			
Credit Card Details													
Please complete if you have chosen <b>Option A – Credit Card</b> <u>or</u> <b>Option B – Payment Plan</b>													
Credit Card Details													
Type of Card		Mastercard		<input type="checkbox"/>		Visa		<input type="checkbox"/>		EFTPOS card payments can only be processed in the General Office.			
Cardholders Name													
Card Number													
Expiry Date													
CVV Security													
Cardholder Signature													
Option C – BPAY													
If you would like to pay by BPAY, please contact the General Office for your unique BPAY Payment Details													
Option D – Centrepay													
If you would like to pay by Centrepay, please contact the General Office to arrange this option													
I give authority to Hampton Park Secondary College to debit my Credit/Debit Card through Compass Pay													
Parent/Carer Signature								Date					

