

## 2023 Year 12 Contributions Schedule

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
<i>Year 12 Classroom consumables, materials &amp; equipment including electives</i>	\$ 115.00
<i>Year 12 Student ID Card</i>	\$ 6.00
<i>Year 12 Planner</i>	\$ 20.00
<i>Year 12 Digital and Online subscriptions for learning including</i> <ul style="list-style-type: none"> <li>• <i>Education Perfect</i></li> <li>• <i>Soundtrap</i></li> <li>• <i>Essential Assessment</i></li> </ul>	\$ 74.00
<i>Year 11 Printing and photocopying of worksheets and learning materials</i>	\$ 15.00
<i>Year 11 Whole school events</i> <ul style="list-style-type: none"> <li>• <i>Athletics carnival - entry and transport (\$10.00)</i></li> <li>• <i>Swimming carnival – entry and transport (\$10.00)</i></li> </ul>	\$20.00
<b>Other Contributions</b> - for non-curriculum items and activities	<b>Amount</b>
<ul style="list-style-type: none"> <li>• <b>Enhanced wellbeing support</b> (e.g. wellbeing programs, school counsellors, mental health practitioners)</li> <li>• <b>Sports affiliation costs</b> (e.g. School Sports Victoria affiliation)</li> <li>• <b>Student and parent communication tools</b> (e.g. software such as Compass)</li> <li>• <b>Enhanced student support</b> (e.g. learning support programs, mentoring, coaching, tutoring, homework clubs, lunchtime clubs)</li> <li>• <b>Lockers/locker maintenance</b></li> <li>• <b>First aid and hygiene costs</b></li> </ul>	\$50.00
<b>Tax deductible contributions</b>	
<b><i>Building fund.</i></b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$25.00
<b><i>Library fund.</i></b> A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$25.00
<b>Total Amount</b>	<b>\$</b>



**Extra-Curricular Items and Activities**

Hampton Park Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Students undertaking Vocational Education Training (VET) please refer to page 3.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Optional Year 12 Instrumental Music</i>	\$120.00	
<i>Other optional excursions to be scheduled</i> including interschool sport	TBA	
<b>Total Extra-curricular Items and Activities</b>		\$

**Financial Support for Families**

Hampton Park Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools’ Relief provides financial support for eligible families to purchase clothing/uniforms at a reduced rate

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

*Andrea Philipsen, Business Manager on 8795 9400*

**Total**

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

## Vocational Educational Training (VET)

The Department will reimburse VET material fees to government schools to address the cost barrier for families. This funding covers the cost of:

- Materials required for training and assessment that are consumed and cannot be recycled. **Please note students may wish to upgrade materials for certain projects (i.e. upgrade from, pine to mahogany). Any upgrade from the materials provided by HPSC is considered an OPTIONAL ITEM, as per the description above.**
- Safety items worn or used by the student including safety glasses, hearing protection, gloves, hair nets.
- Workbooks, handouts, photocopying, online learning resources.
- Class sets, intended to be returned and retained by the school, such as textbooks, tools, tool belts, specialist knives, aprons.

However, this funding does not cover all costs associated with the facilitation of VET classes. The payment of the following costs are supported by Contributions from families:

- Transport costs and hire of specialised facilities required for training or assessment.
- PPE worn and retained by the student.
- Online registration/subscription fees, platform charges, software.
- Tuition fees, registration and administration fees.
- Tools upgrade or purchase initiated by the parent.

Comprehensive information will be provided to students enrolled in the VET program.

## Payment methods

A Compass Event will be created when a contribution is required for VET and/or extra-curricular activities. Payment may be made via Compass or alternatively by:

- Cash and EFT Payments at the general office.
- On-line payment via B-pay.

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.